

## **LEVINGTON AND STRATTON HALL PARISH COUNCIL**

### **MINUTES OF PARISH COUNCIL MEETING IN THE VILLAGE HALL HELD ON**

**Tuesday, 5<sup>th</sup> April 2022 at 7.15 pm**

#### **Present:**

Cllr David Long (Chairman)  
Cllr Julian Mann  
Cllr David Pryke  
Parish Clerk Angie Buggs  
Cllr Michael Richardson East Suffolk Council  
3 members of the public

#### **COUNTY COUNCILLOR'S REPORT**

Cllr Patti Mulcahy – no report

#### **DISTRICT COUNCILLORS' REPORT**

Cllr Michael Richardson – no report  
Cllr Richard Kerry – no report

#### **VILLAGE FORUM**

An opportunity for residents to give comments on any issues on the agenda. (as per standing orders max 15 minutes unless otherwise directed by the Chairman, a member of the public shall not speak for more than 3 minutes.

No members of the public wished to speak.

**The formal meeting of the Parish Council started at 7.30 pm.**

#### **34.22 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr John Bailey.

#### **35.22 CODE OF CONDUCT & DECLARATION OF INTEREST**

No declarations of interest were received.

#### **36.22 TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE 2<sup>ND</sup> MARCH 2022**

The minutes of the Parish Council Meeting held on the 2<sup>nd</sup> March 2022, which had previously been circulated, were approved, and signed as a true record by Cllr D Long (Chairman).

#### **37.22 MATTERS TO REPORT FROM THE LATEST MINUTES (not covered elsewhere on the agenda)**

##### **a. 32.22d Public Transport**

Cllr J Mann reported that First Bus have appointed John Lewin as Operations Manager to succeed Russ Smith. Suffolk County Council were unsuccessful in their bid for extra funding from Central Government.

### **38.22 TO DISCUSS THE PURCHASE OF A VILLAGE DEFBRILLATOR**

Cllr D Long stated that there had been requests for a village defibrillator. He said that Bob Hardwick has offered to make a very generous donation to financially support the purchase of a defibrillator. Discussions took place regarding where a defibrillator box could be attached to the Village Hall and how it might be connected to the power supply. Cllr D Long said that he was meeting with a Village Hall Trustee and an electrician on the 8<sup>th</sup> April 2022 when a final position would be selected. Cllr D Long stated that he had put in a working estimate of £300 for the box. The Parish Council would need to pick up the revenue costs. The supplier is quoting £10 for the electricity a year and the battery and pads (adult and child) will need to be replaced every 4 years.

Progress made so far:

1. Purchase a Heartsine 500p fully automatic defibrillator at a cost of £850.00 plus a 4000 locked cabinet in yellow with keypad at a cost of £465 plus £15 delivery. This comes to a total cost of £1,330 plus VAT. The equipment is currently in stock.
2. The Village Hall Trustees has agreed that the defibrillator can be situated at the Village Hall. The Parish Council will fund the electrical connection to the box to provide heating and lighting to the box (working estimate £300.00). A site visit has been arranged for 8<sup>th</sup> April 2022 with a Village Hall Trustee and an electrician who undertakes electrical work at the Village Hall. The siting will consider the specifications of the equipment, accessibility, external lighting and the visual impact on the Village Hall.
3. The Parish Council has indicated that it would fund the revenue costs which are estimated (by the supplier and at current energy costs) to be a modest £10 per annum electrical cost, and a replacement battery and pads at £95.00 every four years.
4. Good practice is that a defibrillator guardian be appointed to regularly check the equipment and Andrew Timmins has agreed to this. Andrew would also arrange training, if necessary, but this fully automated defibrillator guides the user through what needs to be done.
5. The defibrillator would be registered with 'The Circuit' and this will ensure it is registered with the NHS East of England Ambulance Service. It keeps a record of the position of all defibrillators registered with them. It will also have the keypad code which will be released when 999 is dialled. This achieves security of the equipment and access when needed.

Cllr J Mann asked whether there were any legal implications to either the Parish Council or individuals using the equipment. Cllr D Long replied that it is not possible to do any harm to an individual when the defibrillator is being used on a patient as it is fully automated.

Cllr D Long said that the equipment would belong to the Parish Council and would be placed on the Asset Register.

Cllr D Pryke proposed that the Parish Council purchase the defibrillator and the box, seconded Cllr Julian Mann – all in favour.

Bob Hardwick was thanked for his generous donation.

### **39.22 DATE OF NEXT MEETING**

**Wednesday, 4<sup>th</sup> May 2022 Annual Parish Council Meeting in the Village Hall**

**Wednesday, 18<sup>th</sup> May 2022 Annual Parish Meeting in the Village Hall**

**The Chairman closed the meeting at 7.31 pm.**

**VILLAGE FORUM** (Opportunity to raise issues not necessarily on this agenda)

No members of the public wishes to raise any matters, but some constructive discussion took place on the use of the defibrillator and the importance of CPR.

Signed..... Date .....

Angie Buggs  
Clerk to Levington and Stratton Hall Parish Council